

## Opening @ 3:42pm

**Attendance:** Kristin Michel Rodriguez, Ayda Sanver, Barbara Freedenburg, Miriam Paska, Ellen Davis, Jamie Hamelburg, Laura Rhode, Cathy Bamji

**Secretary's Report** – February minutes approved;

## Treasurer's Report

WBO is good standing and solvent

## Sponsorships

Developing formal documentation and agreements to be used with each sponsor and non-profit speaker

## Strategic Planning Review

Action plan discussed and updated

## ***Committee Reports:***

### Membership

- **Research on Membership Database** – discussed pros/cons of various systems; decision reached to migrate to this summer
- **New Members:** 4 new Individual Members approved

### Communications

Open rates continue to be positive.

### Programs

- Feb meeting numbers: 49 registered | 35 members | 14 non-members
- **Speaker Incentive Package** – package finalized and will be formalized into a contract
- **Upcoming meeting topics** – April speaker is Mary Harrison (reschedule from cancelled November meeting); May will be Networking Luncheon – discussed a formalized networking program if space can be found.
- Researching alternative venues and optional days to host meetings
- Cancellation policy posted to website

### Publicity

- Exploring partnership with WBC Entrepreneurship Center
- Exploring co-working spaces
- Looking at Govcon.net and Montgomery Chamber

***Meeting Adjourned 5:30pm***